

**TOWN OF LAGRANGE, MONROE COUNTY WISCONSIN**

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**ORDINANCE NO. 2025-03-10**

**REFUND OF CERTAIN OVERPAYMENTS TO THE TOWN**

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The Town of LaGrange, Monroe County, Wisconsin, do ordain, as follows:

WHEREAS, in the process of collecting payments of property taxes, permit fees and other monies on behalf of the Town, the treasurer and other Town staff occasionally receive payment in excess of the amount owed to the Town through error, inadvertence or oversight; and

WHEREAS, the past policy of the Town has been to refund any such overpayments, regardless of amount, to the payor; and

WHEREAS, the Town Board recognizes that the cost to taxpayers to process such refunds often exceeds the amount of the refund; and

WHEREAS, the Town Board has determined that it is not cost effective to process refund of nominal overpayments in the absence of a demand for refund; and

WHEREAS, the Town Board determined that is in the interest of the Town to establish a policy to retain nominal overpayments absent demand by the payor for refund.

NOW THEREFORE, the Town Board of the Town of La Grange, Monroe County, Wisconsin, does hereby ordain as follows:

Retention of Nominal Overpayments Absent Demand.

- (a) For purposes of this section a "Nominal Overpayment" shall be the overpayment of any tax, fee, or other obligation to the Town in an amount which does not exceed \$10.00.
- (b) As an administrative convenience the Town shall retain any Nominal Overpayment and shall not process a refund of the same absent appropriate demand for refund by the payer of the overpayment.
- (c) A Nominal Overpayment retained by the Town pursuant to the provisions of this section shall be credited to the general fund.

Effective Date. This Ordinance shall take effect and be enforced from and after its passage and posting as required by law.

**INTRODUCED, APPROVED AND ADOPTED** by the Town Board of the Town of La Grange, Monroe County, Wisconsin this 10th day of March, 2025.

TOWN OF LA GRANGE:

Attestation:



Brendan Smith  
Chairman, Town of LaGrange



Wendy Von Haden  
Clerk, Town of LaGrange